**USFS - Plumas National Forest**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2 – 5 – Applicant must verify responses by final submission.
* #4 – Applicant must provide the total cost of their most recent complete fiscal year for their OHV Program.
* #7b – Volunteers are not eligible "patrol personnel" because they cannot issue citations. Applicant must clarify patrol personnel's frequency of patrol.
* 9a – Applicant must further explain its "systematic methodology" for evaluating soil conditions of its OHV Opportunities consistent with the 2008 Soil Standards.
* #11b – Narrative does not support the selection, as the question pertains to the Applicant’s own education efforts.
* #13 – Applicant must verify responses by final submission.

**Ground Operations, Plumas NF Trails G21-02-13-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #9 – Applicant must clarify the “Areas will be monitored for resource protection” as it appears to be a Restoration activity.
* #10 – The assessing of illegal route development is a Restoration activity and is ineligible for a Ground Operations Project. Applicant must revise deliverable.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #3 “Public Services Staff” – Job duties of grant administration and reporting are indirect activities. Applicant must move these duties and associated costs to the Indirect category and adjust line item accordingly.
* Staff #5 “Forest Road Crew” – Applicant must further define the job duties and rate of pay for each position being requested.
* Equipment Use Expenses #1 “Kabota Excavator” – Applicant must revise line item to use the Forest Use rate and not a rental rate from an outside company. Use rate may never exceed actual cost.
* Equipment Use Expenses #6 “Heavy Equipment” – Applicant must revise line item to remove the cost associated with the staff to run the piece of equipment and add that to the Staff category. Applicant must also identify how this activity is different than Staff line item #5. Additionally, Applicant must further clarify how cost was determined and explain if it includes both a use fee and fuel.
* Other(s) #3 “Excavator Fuel” – Applicant must further clarify the difference between the fuel being requested in this line item and the fuel in Equipment Use Expenses #6.

***Evaluation Criteria***

* #2 – Narrative does not support the selections of “Potential trespass” and “Additional damage to Facilities”. Applicant must provide additional details and/or examples for how “failure to complete the Project will result in…” for each unsupported selection.
* #3 – Narrative does not support the selections of “Installing or repairing erosion control features”. Applicant must provide examples of the activities performed to support the selection.
* #4 – Narrative does not support the “Applicant held a meeting…”. It does not appear that there were multiple distinct stakeholders as the two in attendance were part of the same organization.
* #5 – Narrative does not clearly support the Sierra Buttes Stewardship. Applicant must clarify the work is not the same contact identified in the Plumas County ground operations application.
* 6 – Narrative does not support the selection of “Protecting water quality”. ”. Applicant must provide examples of the activities performed in the Project that support the selection.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selections “Signs, sign posts…” and “Erosion control features…” are made with recycled materials.
* #8 – Background and/ or Project Description sections do not support the selections except for “Camping”. Applicant must provide information that supports the selections. Applicant states non-motorized recreational opportunities within the USFS – Plumas National Forest but does not clearly state if those opportunities are accessed by motorized use within the Project area of this Application.

**Ground Operations, Plumas NF Roads G21-02-13-G02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – Applicant must clarify number of miles of trail/road maintenance will be completed.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #4 “Engineering Technician” – Job duties as listed are indirect. Applicant must move the line item to the Indirect cost category.
* Staff #6, 7 and 8 – Applicant must supply some job duties for these line items to show how they are related to this Ground Operations Project.
* Equipment Use Expenses All line items – Applicant must provide the methodology for how the cost was determined as cost seems excessive to like Projects. Additionally, Applicant must provide descriptions of what each piece of Equipment will be used for on the Project.
* Equipment Use #4 and 5 – Applicant must clarify if they will be renting a trailer or if this is a use fee. Per Program regulation this item is no longer eligible for a use fee as a trailer is not motorized. Only Equipment purchased outside of the Grants program are eligible for a use fee.

***Evaluation Criteria***

* #3 – Narrative does not support the selection of “Maintaining trails that provide for multi-use”. Applicant must provide additional details and/or examples on how “failure to complete the Project will result in…”.
* #4 – Narrative does not support the selections. It is not clear that the meetings were separate as required. Additionally, it does not appear that there were multiple distinct stakeholders as the two in attendance were part of the same organization.
* #6 – Narrative does not support the selections of “Controlling OHV use”. Applicant must further explain how cleaning existing vegetation from OHV signage controls use.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selections of “Erosion Control features…” are made with recycled materials.
* #8 – Background and/ or Project Description sections do not support the selections. Applicant must provide information that supports the selections. Applicant states non-motorized recreational opportunities within the USFS – Plumas National Forest but does not clearly state if those opportunities are accessed by motorized use within the Project area of this Application.